

WARREN COUNTY COMMISSIONERS MEETING
MONDAY JULY 6, 2021

The Warren County Commissioners met for their first meeting of the month of July 2021.

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Public: Donna and Duane Lord

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Ingrid Barce, County Attorney; Jud Barce, County Attorney; Matt Herndon, Highway Supervisor; Jenny Hobough, Highway Office Manager; Jill Wilson, Human Resource Director; Randy Haddock, Surveyor; Rusty Hart, Sheriff; John Kuiper, Zoning Director; Hunter Reece, Judge.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Greenwood requested to add partial payment for Bulley and Andrews work on courthouse, sale of real estate to abutting landowner bid. Adam Hanthorne made a motion to approve the amended agenda with a second from Craig Greenwood, all voted in favor.
 - b. Craig Greenwood made a motion to approve the June 21, 2021 Commissioner Meeting minutes with a second from Adam Hanthorne, all voted in favor.
 - c. Craig Greenwood made a motion to approve the June 21, 2021 through July 6, 2021 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
 - d. Craig Greenwood made a motion to approve the payroll June 24, 2021 with a second from Adam Hanthorne, all voted in favor.
 - e. Highway – Herndon informed the Commissioners of the Hydrovac showing. Hobough has listed the 3 EMS items on GovDeals. Discussed stone from wind farm and purchasing more stone.
 - f. Andrews stated Mrs. Marian Day has turned 100 years old and suggested adding a road sign to proclaim this on 350S.
 - g. Corrective Resolution to Reopen CR 550 West – Andrews explained the correction is due to road width adjustment. Craig Greenwood made a motion to approve Ordinance #2021-0706A with a second from Adam Hanthorne, all in favor.
 - h. Duane and Donna Lord, Requesting Ditch Work at 3750 Independence PV Rd – Duane Lord explained flooding at his home. Drains were added but the ditch is in need of work to the culvert on the north side as it is not draining properly. Herndon explained the culvert is large enough to handle most rains properly but due to the flash flooding the pipe could not handle draining away. Lord is requesting the ditch on the north side to be cleaned up. Andrews explained as the crops are planted, we will need permission from landowner prior to work. Duane requested cleaning up the area now. Randy Haddock explained the drains and the ditch being discussed is not a county drain. Andrews stated we will clean the ditch out. Donna Lord showed video of the flooding. Andrews informed Lords there is no guarantee after this work is done that this will solve the issue.
 - i. Courthouse Repair Work Payment Request, Bulley and Andrews – Greenwood explained the progress on the courthouse repairs. Craig Greenwood made a motion to pay \$89,407.96 of the total \$237,410 project with a second from Adam Hanthorne, all voted in favor.
 - j. Sale of Real Property to Abutting Landowner Bid – Andrews read the bid from Jeremiah Sprague. Clay Andrews voted to accept the bid of \$2,000 from Sprague with a second from Adam Hanthorne, all voted in favor. Barce will create a deed. Discussed the Rasmussen case, property was purchased and new landowner needs easement. Barce will look into the case.
4. Old Business:
 - a. Courtroom Plaster Repairs – Greenwood presented bids from Skyline of \$89,750 for plaster repairs on all floors of courthouse, \$23,185 for ceiling of courtroom. Bouma-Betten bid to do all work in courthouse and courtroom for \$58,920. Discussed Perfection Painting to do all painting as well. Court scheduling is an issue with this project. Discussed timeline. Book shelves will need to be removed. Judge needs a definite start and stop date. Chairs are ready to go. Still waiting on floor quotes. Discussed having probation people help Custodian with moving the book shelves. Discussed listing on GovDeals. Craig Greenwood made a motion to accept the Bouma-Betten bid of \$58,920 to be paid from Cumulative Capital Development with a second Adam Hanthorne, all voted in favor.
 - b. Zoning Code/Employee Handbook – Barce explained work has begun on the handbook and zoning code has been given to Commissioners for review.
 - c. Remodeling of Legion/Extension and Litzenberger Office – Issue with the new Extension building flooring. Meeting with manufacturer today concerning this. Greenwood is working on a quote for asphalt driveway, very expensive and looking into concrete quotes as well as other asphalt quotes.
 - d. Courthouse and Jail Repairs – Jail has been completed, but concrete still needs completed. Courthouse work continues. Hunter inquired about the courtroom lights. Greenwood is in process of quotes for new lighting and new tiles. Cleaning up areas with mold and mildew. Tree to have taken down dead and trim on west side Russ. Herndon stated the highway will clean up the tree.
5. Elected Official/Department Head Comments:
 - a. Jill Wilson, Human Resource Director – The 2022 holiday schedule is being worked on as well as vacation and sick days being PTO. WeCare Clinic has had very good feedback from employees.
 - b. John Kuiper, Zoning Director – Explained Mr. & Mrs. Lord location is not in a floodplain. Explained a situation over the weekend a dog killing livestock, owner paid the vet bill. Discussed a vicious animal ordinance. Barce explained how the ordinance would work and will work on this.
 - c. Rusty Hart, Sheriff – Explained the holiday schedule must be different for Sheriff Dept and Jail from other County employees. Wilson is currently working on this for all departments and due to the Judge scheduling court dates, this will need to be set at next Commissioner Meeting.

~~d. Robin Weston-Hubner, Auditor – Explained the budget and growth quotient is 4.3%.~~

~~e. John Kuiper, Zoning Director – Explained the Smith property on UBO has been sold and cleanup has begun.~~

6. Public Comment: No Public Comment.

Next Commissioner meeting July 12, 2021 @ 8:00 a.m.

Meeting will continue tonight at 6:00 p.m.

Craig Greenwood reconvened the meeting.

7. Bid opening for 2021 Community Crossing Grant –


a. Reith-Riley Bid – Submitted June 30 2021. Total 5 sections of work for \$552,024.50.

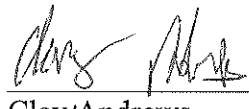
b. Milestone – Submitted July 2, 2021. Total 5 sections of work for \$511,934.51.

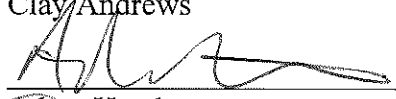
This will be tabled until the next meeting.


Meeting adjourned

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews


Adam Hanthorne


David Craig Greenwood